

### Scrutiny Work Programme 24/25

Timescale	Item	Detail	Attendance required	Forum	Progress
5 June 2024	Private residential care home	<p>Are there powers available that the Council may use in order to influence the number and location of these facilities.</p> <p>Concern regarding the Change of Use decisions – Officer delegation/Factors and reasons for the Change of use. Intensification?</p> <p>Are licences granted from LCC on these homes? External Regulation?</p>	Jonathan Hodge – Planning & Strategic Growth Group Manager	Scrutiny Commissioners	Jonathan Hodge presented a briefing note – agreed that this would be circulated to BT/TA Members and added to Members SP Site. Also agreed no further action on this item.
6 June 2024	Active Travel Strategy and LCWIP	Review of the Strategy	Luke Raddon-Jackson Phill Turner	Task & Finish	Following the discussion, Members agreed that a further update be brought back to Scrutiny in 6 months. (Nov/Dec24)
17 July 2024 (previously 12 June)	Residents Survey Update	Members will receive a presentation on the results of the resident's survey	Karen Almond Julie Hutchinson	Scrutiny Commission	Complete
31 July 2024	HR Review	To continue and 'wrap-up' the commission's work on current HR provision at The Council.	1 <sup>st</sup> meeting members only	Task & Finish 2 meetings	1 <sup>st</sup> meeting complete. Next meetings: Tues 1 October and Tues 26 November
11 September 2024	Corporate Parenting Responsibilities	Members will receive a presentation.	Caroline Harbour	Scrutiny Commission	
11 September 2024	State of the District	To provide the annual update on the state of the district and leader's annual statement.	Cllr Terry Richardson Julia Smith	Scrutiny Commission	

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11 September 2024	Homelessness & Social Housing	How many families/individuals have been impacted during this time (homelessness numbers)? Impact on the budget and the officers administering of the rise in homelessness and demand for social housing. Has it impacted on the resource needed? Will the team be able to continue absorbing the demand? Can we keep delivering our service? Other options, e.g. partnerships?	Caroline Harbour Ian Jones	Scrutiny Commission	
18 September (Brooks Room)	The Council's plans for historic contaminated land sites	The scope of what we have, how big is the potential danger?  Information on Contaminated Land owned by the Council as well as sites that consume the Council's time and effort (even if the Council does not have direct liability). What do we know so far about these sites? E.g. their location, are they being monitored?  Update on the current strategy to be given.	Caroline Harbour, Anna Farish and Declan Goodwin (Contaminated Land Officer)	Task and Finish	
18 September (Brooks Room)	Update on the Environmental Health, Environmental Services and Community Safety Enforcement and Compliance Policy	Provide an update on the proposed changes to the policy including an appendix specifically on environmental crime.  Propose new FPN levels for environmental crime offences following a change in legislation.	Caroline Harbour and Phil Fasham	Task and Finish	

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	Update on proposed changes to Environmental Crime Fixed Penalty Notices				
<p>Tuesday 2 July 2024 – cancelled</p> <p>Thursday 26 September 2024</p> <p>Thursday 7 November 2024</p> <p>Monday 3 February 2025</p> <p>Thursday 3 April 2025</p> <p>Thursday 10 July 2025</p> <p>Thursday 18 September 2025</p> <p>Thursday 6 November 2025</p>	iPlan Workshop (Corporate Measures)	To examine areas of concern, trends and poor performance through iPlan – the Council’s Corporate Measures system.	Luke Clements	All Commission Members as a Working Group to log into iPlan	<p>21 November 2023 – Members were successful in logging into iPlan. Queries were raised on P1 Measures which have now been added onto a spreadsheet for senior officers to respond to. One of the key areas raised was that you could not easily find the underperforming areas.</p> <p>6 March 2024 – Members reviewed the responses from SLT from queries raised at the previous meeting. Members discussed and reviewed the current P1 Measures. Members reviewed evidence and delivery of the Blaby Corporate Plan Actions</p>

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15 October 2024	Blaby District Growth Plan	<p>BDC has appointed Business Tourism Solutions to review the current 2020-2025 Tourism Growth Plan and prepare a new Growth Plan for 2025-2030.</p> <p>The Growth Plan is being developed in consultation with the Council and Tourism Stakeholders and will provide a framework of action for the next five years. The plan will be closely aligned to and effectively integrate with the key existing tourism strategies across Leicestershire and will play a vital role in the delivery of the Blaby District Plan 2024-2028, Economic Development Framework, and Blaby Action Plan.</p> <p>There is a three-stage process to develop and deliver the new Tourism Growth Plan:</p> <ol style="list-style-type: none"> <li>1. Review of Blaby District's position in the marketplace</li> <li>2. Industry engagement and consultations</li> <li>3. Development of tourism growth and action plan for 2025-2030</li> </ol> <p>As part of stage two of the project, a consultation with members to gain their valuable input has been factored in. During this Scrutiny Session BTS will present key findings from the progress review and gather views from members to feed into the final Tourism Growth Plan.</p>	Tracy Gaskin, Nadia Alam, Kirsty Beauchamp	Task and Finish	
30 October 2024	New Food Waste Collection Scheme	Scrutiny to feed into and examine the Council's proposed approach.	Paul Coates	Briefing	

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		Scrutiny requested early sight of this to feed into draft proposals for implementation.			
11 November 2024  (previously 26 June)	Net Zero by 2050 target	<p>Which projects are contributing to our target? What is the budget and are we thinking of dropping any projects?</p> <p>Is our target realistic? Can we do more to achieve it?</p> <p>Have we understood all potential challenges, what gaps are there?</p> <p>Potential area for exploration at a subsequent meeting: Our community leadership role e.g. supporting parish councils to implement their own net zero measures.</p> <p>Information on electrification of the fleet with a specific focus on ongoing budgetary requirements to be provided to Commissioners.</p>	<p>Caroline Harbour Anna Farish</p> <p>Jill Stevenson (to potentially come to later meetings)</p>	Working Group	
11 December 2024	Lightbulb	<p>Scrutiny requests a breakdown of Blaby's contribution compared to other partner authorities.</p> <p>Exploration of Lightbulb pilots and suggested outcome.</p>	Caroline Harbour	Task & Finish	
13 November 2024	Establishment Budget Quarter 2 Budget Review Revised Capital Programme	Early involvement in Budget setting to provide comment on proposals; understand possible risks and impacts on budget proposals	Finance Group Manager	Scrutiny Commission	

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	Proposed Capital Programme				
15, 22, 29 January 2025	<ul style="list-style-type: none"> <li>Budget context setting</li> <li>Portfolio Holder Sessions</li> <li>Draft Scrutiny response</li> </ul>	Consider financial picture in context of setting a balanced budget. Examine and respond to Portfolio Holder proposed draft budgets and funding priorities.	All SLT/Cabinet Executive	Scrutiny of the 25/26 Administration's Budget Proposals	
TBC	Regulation of Investigatory Powers	Consider the annual monitoring report (statutory requirement)	?	Scrutiny Commission	
TBC	Corporate Action Plan Updates (Half Year and year end report?)	Examine delivery against Blaby Plan vision and themes	?	Scrutiny Commission	
13 November 2024/12 February 2025	Gender Pay Gap	Annual reporting reviewed by Scrutiny	HR/Lisa Boland	Scrutiny Commission	
TBC	Annual Complaints Report	Reviewed annually	Luke Clements	Scrutiny Commission	
TBC	Footpaths and Cycle Routes.	<p>Is there a means by which the Council may enforce better interconnectivity between new and existing settlements through footpaths and cycle routes?</p> <p>Can section 106 be utilised to support/maintain the creation of footpaths and cycle routes?</p> <p>Members will also examine this when the Active Travel Strategy is considered by Scrutiny on the 6 June.</p>	Jonathan Hodge – Planning	Task & Finish	Complete – pending a review of the Active Travel Strategy in 6 months.

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			Luke Raddon-Jackson/Phill Turner		
TBC	Car Parks	Scrutiny requests early sight of the revised strategy/plan.  Scrutiny to explore what residents want from car parks compared to our current offering.	Caroline Harbour Anna Farish	Working Group	Deferred to the 25/26 work programme following discussion with officers and agreement from Commissioners.
TBC	Local Police	Updates are not consistently provided from local police to ward members/parishes. Why?  What can be done to improve the channels of communication between the two? Examine the level of communication between local police with ward members/parish councils.	Caroline Harbour Rebecca Holcroft	Scrutiny Commission	
TBC	Health and Leisure offering	How are the Health and Leisure service responding to a reduced funding?  What is the proposed new offer?	Luke Raddon-Jackson	Scrutiny Commission	

**Information to be provided to Commissioners:**

Neighbourhood services fees and charges – Paul Coates

The recent increase in discretionary fees and charges to be provided to Commissioners. Where has the increase been applied in the service?

### Available Scrutiny Dates

Available Scrutiny Dates		Scrutiny Topic:	Scrutiny Commission Dates		Scrutiny Topic:
Date of meeting:	Report deadline		Date of Meeting	Report Deadline	
31 July (rearranged from 25 June)	22 July, publish 23 July	HR Scrutiny	17 July – NEW (previously 12 June)	8 July, publish 9 July	Residents Survey presentation
29 July 2024	18 July, publish 19 July	N/A	11 September	2 September, publish 3 September	<ul style="list-style-type: none"> <li>• State of the District</li> <li>• Homelessness</li> <li>• Corporate Parenting</li> </ul>
1 October	20 September, publish 23 September	Recruitment and Retention – HR	13 November	4 November, publish 5 November	<ul style="list-style-type: none"> <li>• Establishment report</li> <li>• Gender Pay Gap?</li> </ul>
15 October	3 October, publish 4 October	Tourism Growth Plan	12 February 2025	3 February, publish 4 February	Gender Pay Gap?
30 October	21 October, publish 22 October	Food Waste Collection Scheme	2 April	24 March, publish 25 March	
11 November	31 October, publish 1 November	Net Zero by 2050	11 June	2 June, publish 3 June	
26 November	15 November, publish 18 November	Recruitment and Retention	10 September	1 September, publish 2 September	
11 December	3 December, publish 4 December	Lightbulb	12 November	3 November, publish 4 November	
10 March 2025	27 February, publish 28 February				
26 March 2025	17 March, publish 18 March				